## A to Z – HOTEL APHRODITE - HOTEL DIRECTORY

# A

#### **ADAPTORS**

Available at the Reception.

### **AIR CONDITIONING**

All rooms are air conditioned. Independent remote controls help you adjust the temperature in bedroom. Please make sure the balcony door and the windows are closed before activating the air conditioning unit.

## **AIRPORT**

See "Distances"

# В

#### **BABY COT**

Available on request. Please contact our Reception.

#### **BANKS**

The nearest banks are located in Chrysoupolis (18 km - about 15 mins on car). Their working hours are daily between 08:00-14:00, excluding weekends.

#### **BAR**

Our bar is located next to the reception. It remains open between 08:00 and 21:00 every day, offering a coffe, drinks and refreshments. Here you can spend your time relaxing, and drinking refreshing drinks of your choice.

### **BUS**

There is a public bus stop, in front the hotel, which goes to Chrysoupoli to central bust station that you can take a bus to other regions. Bus timetables are available at the Reception.

### **BUSINESS CENTER**

Next to our Reception Desk, there is a business center, which is connected to a fax, printer, scanner and copying machine. See photocopying-fax services.

## C

### **CAR RENTAL**

For information and reservations, please contact our reception desk.

## **CHECK IN AND CHECK OUT TIME**

Check in time is 14:00, and check out time is 12:00 at noon. Later check-out is possible only by arranging it through our Reception (until 18:00 of the previous day), always according to the occupancy and availability of the hotel, at an extra charge.

### **CLEANING SERVICE**

Rooms are being completely cleaned one time per day, while your towels are changed daily. For any other special items like blankets, extra pillows, towels or hangers, please contact Reception.

## **COMMENTS - FEEDBACK**

Your feedback is important to us, in order to maintain our high standards of service. Please take a few minutes of your time and complete the Questionnaire upon departure.

### **CREDIT CARDS AND CHEQUES**

All credit cards are accepted. Personal cheques are not accepted.

### **DISTANCES**

The airport of Kavala is located about 10km away from the hotel (about 10 mins on car).

The airport of Thessaloniki is located about 200km away from the hotel (about 2 hours on car).

The port of Keramoti is located about 500m away from the hotel (about 2 mins on car).

The city of Kavala is located about 40km away from the hotel (about 35 mins on car).

The city of Xanthi is located about 42km away from the hotel (about 35 mins on car).

The island of Thassos is located about 4,5 miles from Keramoti port (about 35 mins on feryboat)

### **DOCTOR AND DENTIST**

In case you need doctor or dentist services, please contact our reception desk.

# E

## **ELECTRICITY / VOLTAGE**

The electric current ranges between 200-240 V.

### **EXCURSIONS**

For information and reservations, please contact our reception desk.

## **EXPRESS CHECKOUT SERVICE**

If you wish to have express checkout service, please contact our Reception Desk.

# F

### **FIRST AID**

In case of accident, please inform our Reception.

## FIRE (IN CASE OF)

For your own security, in case of fire we have taken all necessary measures, and all our staff are trained to help you in case of danger.

Fire Safety Instructions

In every room there are instructions on what to do in case of fire.

Do not smoke in the room and in internal public areas, and always use the ashtray when you are at your balcony.

In case of difficulty in walking, please notify the Reception.

If you discover a fire:

Notify the Reception immediately and remain calm.

Activate the alarm by breaking the glass in the nearest alarm call point.

Evacuate the room by closing all the back doors.

Do not stop / delay to collect personal belongings.

Alert the maid or any other member of the staff.

If you smell smoke, stay low (smoke rises up)

Use the nearest exit point.

Do not enter the room until you are notified that it is safe.

If you have to stay in the room, seal the door with wet towels, open and remain near the window until someone is there to assist you.

## **FRIDGE**

All rooms are equipped with a mini fridge.

# Н

### HAIR DRYERS

All apartments in the bedroom are equipped with a hairdryer.

# I

## **INTERNET**

Free Wi-Fi is available at the hotel's public areas and rooms, with no additional charge.

## **IRON**

In case you need an iron, please contact Reception.

# K

## **KEY CARDS**

Key cards provided are designed to activate the lighting and air conditioning in your room.

## L

## **LAPTOP**

There is the possibility to hire a portable computer, at an extra cost.

## LAUNDRY SERVICE

Please ask our Reception regarding laundry services (extra charges apply).

## **LUGGAGE ROOM**

At the reception there is a luggage room available. Please contact Reception.

## **LUGGAGE TRANSPORTATION SERVICE**

## **LUGGAGE STORAGE**

If you decide to store your luggage, please contact Reception.

# M

## **MAIL AND MESSAGES**

Incoming mail and messages are kept at the Reception.

#### **MAINTENANCE**

If something in your room does not function as it should, please contact our Reception staff, for our Maintenance staff to take action.

#### MISSING ITEMS

Please contact the reception in case you lose something. Our Staff will make their best to assist you.

## P

## **PARKING SPACE**

Free parking space available opposite the hotel.

### **PHARMACY**

The nearest pharmacy is located 700m away. For its operating hours, please contact Reception.

## **PHOTOCOPYING-FAX SERVICES**

In case you need fax or photocopying service, please contact our Reception Desk.

### **PETS**

Pets are not allowed in the hotel. The management has the right to kindly ask for the pets to be taken away from the property, in case they disturb the rest of our guests.

### **PILLOW SELECTION**

Please inform our Reception in case you wish to have a pillow of different type.

#### **PORT**

See ' Distances"

# R

## **RECEPTION**

Our experienced Reception staff are at your disposal for 24h for information, reservations, observations, fax, personal messages, and currency exchange.

Reception open for 16 hours with internal or external telephone access for 24 hours

## **RESERVATIONS**

Reservations are made through our Reception.

## **ROOMSERVICE**

Our hotel provides room service (extra charges apply) between 08:00-22:00.

# S

## **SECURITY**

The hotel is secured by our 24h Reception Desk and a dedicated security service.

Please ensure that the door is locked, when you leave the room.

If someone knocks at your door, please make sure to identify his identity.

Keep the doors and balcony doors locked when your room is not secured or when you are sleeping.

Make sure that you have not left any valuable items in your parked vehicle.

Please do not leave valuable items (purses, bags, phones, laptops) unattended in the hotel's public areas.

### **SAFE BOXES**

All rooms are equipped with a personal safe box, while there is a central safe box at the Reception. The hotel does not have responsibility for any losses, damage or theft of valuable items from your room.

## **SMOKING**

According to the Greek Law since 01 September 2010, smoking in internal public places is prohibited.

## T

### **TAXI**

Please contact Reception for reservations.

#### **TELEPHONE**

Direct call is possible from your room, with prior communication with Reception. All telephone calls are charged automatically to you're account, and the charge is per minute, depending on the country.

For Reception, dial "100".

To call another room, please dial the number of the room. For example room nr 4 = 104, room nr 12 = 112 etc

To dial an external line, dial "9" + the desired number (you will have to activate your line first through our Reception.

## **TRANSFER**

Transfer Service is available for your arrival and departure (extra charge). Please contact Reception.

### TV

All rooms are equipped with a color LCD satellite TV.

## W

## **WAKE UP CALLS**

In case you need a wake up call, please contact our Reception.

## **WAKE UP SERVICE**

Please inform the reception the time that you wish to have the wake up service, one day before.

### WATER

Tap water is drinkable.

The Management of the hotel has the right to change or cancel any of the above mentioned services, without any further notice.